



Executive Meeting Minutes

August 15th, 2022

Present: Christine Steeves, Sheri Berard, Kirstin Marshall, Candice Mclean, Shannon McKinlay, Chander Charma Gary Hui, Brad Scafe and Kathy Irving, (recording secretary)

Absent with Regrets: Anthony Windsor, Cleve Shillingford, Leanne Plester

Meeting called to Order: 7:01pm

Motion: To adopt agenda as presented.

Motion: Brad 2nd Jena
Motion Carried.

Motion: To adopt previous minutes.

Motion: Brad 2nd Jena
Motion Carried.

Old Business:

a) **Online Registration:**

- Both Anthony and Kathy spoke of all the hours Jena and Kirstin have done for the online registration. Including parents editing their own profiles with the mandatory fields edited. (June 27th on-line registration update)

Motion: To pay Jena and Kirstin \$20.00 per hour as unbudgeted expense for work on Team Snap, breakdown of hours attached.

Motion: Brad 2nd Chander
Motion Carried.

b) **Policies:**

- No other changes will stand as last month's presentation.

Motion: Brad 2nd Jena
Motion Carried.

c) **Hiring Committee:**

- Will post job this month with the intent to have a candidate for board approval in September.

Treasurer's Report-Sheri Berard:

- Issue with an E transfer missing, member will need to provide proof that was deposited elsewhere.

Motion: To accept the Financials as presented by Sonya.

(note one question from Sheri in regards to credit to unbudgeted expense, Kathy to ask Robin)

Motion: Sheri 2nd Kirstin
Motion Carried.

Motion: To send one more email to parents owing before registration, before removing, approx. 14 members to date)

Motion: Sheri 2nd Kirstin
Motion Carried.

- We received 50K for our Gaming Grant thank-you to Robin for the assist with that.

Administration – Kathy Irving:

- Have asked for a meeting with the CVRD in regard to Ice at both CCC and Lake Cowichan.
- Team Snap set up so that we can not collect late fees.
- Picture Day will be October 22
- Working on updates to managers meeting, 3 dates set for Sept.
- VIAHA has blocked out rooms for BC Hockey AGM 2023.
- Working on the Qualifications chart and letting coaches know what they need.
- Our office requires a new photo copier as ours is not working well. Approx. \$600.00, Brad will investigate.
- Board will move to have full ice for recreational players next season, price will increase approx. 50.00 and morning and Lake ice will be utilized.
- **Motion:** To form a committee to approach Lake Cowichan on amalgamation.

Motion: Jena 2nd Kirstin
Motion Carried.

Chander, Gary, Shannon and Jena to sit on committee.

President – Anthony Windsor W/R:

- Top priority to find a volunteer commissioner for VIAHA, before we are assigned one. Suggestion to have VIAHA pay for these positions, will submit as a Resolution for 2023.
- VIAHA had a special meeting in regard to sexual assault allegations against Hockey Canada, notice to follow.
- Thanks to board members who have been busy this summer, Gary in the equipment room and Chander in the Comp development program.

1st Vice President – Christine Steeves:

- No report.
- Reminder to board members to familiarize themselves with policy and by-laws, as some steps in coaches' selection have been missed.

2nd Vice President – Cleve Shillingford W/R:

- GIN schedule has been approved, with 13 sessions
- We have secured Dev ice in which Chander will look into instructors.
- Lake ice for Mondays Comp program is secured, and instructors will be secured.

Rec Level I-U 6-9- Leanne Plester W/R:

- Head coaches have been chosen
- Would like to see dedicated goalies of a child wants to be just a goalie
- Need help with evaluations ice breaker weekend.

Rec Level II-U 11- U13 Candice Mclean Zoom:

- Had an issue with U 13 coaching interviews, will interview the coach that was missed off the list.
- U11 numbers do not quite warrant 2 teams so will stick with 3, need coaches!!

Rec Level III- U 15- U18 – Kirstin Marshall:

- Hoping for cuts from U 15 T 2 to make up low numbers in that division.
- Head coaches have been selected for 3 solid teams.

Female Coordinator – Shannon McKinlay:

- Teams' undecided at this time, VIAHA has allowed a Sept 12th deadline.
- Female Grant allows for a October 2nd Female day.

Competitive Coordinator –Chander Sharma W/R:

- Thomas Webber, Cole Mann, Sheldon McLean and Brad Scafe named head coaches
- Looking into paying non parent head coaches of Comp teams in the future, could utilize travel fund or with the registration increase next year to recreational players.
- Will have the welcome letter out this week.

Equipment Manager – Gary Hui:

- Thanks to Home Depot for the totes and buckets
- Lock up at each arena have been cleaned out.
- All keys and locks have been purchased.
- Have purchased goalie sticks and practice gear
- Mc Atom jerseys to arrive mid Sept, have pieced together sets to get us started.
- Socks are ordered as well as pucks with our logo.

Risk Manager – Brad Scafe:

- 1st aid kits are upgraded and will be handed out with uniforms.

Referee-in – Chief-Jena Windsor:

- Clinic approved for September 24th
- Will not be using Goal line but Spordle this season.

New Business:

a) Underage/overage:

- **Motion:** To accept 3 U 21 to U 18 request. **Motion:** Kirstin 2nd Jena
Motion Carried.

c) Emails and domain:

- **Motion:** To purchase cvmha.ca and have all board members use our emails going forward

Motion: Gary 2nd Shannon
Motion Carried.

d) Rotary:

- Proposal of helping Rotary will go to teams to see if they would like to do, thank you to the Rotary for the sponsorship all these seasons

Motion: Motion to adjourn 9:15pm.

Motion: Chander 2nd Sheri
Motion Carried.

Next Meeting: September 26th 7:00pm Fuller Lake